

**STEM Preparatory Schools, Inc.**

**(for Crown Preparatory Academy, Math and Science College Preparatory, and STEM Preparatory Elementary School)  
Uniform Complaint Procedures Form**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Student Name (if applicable) \_\_\_\_\_ Grade \_\_\_\_\_ Date of Birth \_\_\_\_\_

Address \_\_\_\_\_ Apt. # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Date of Alleged Violation \_\_\_\_\_ School/Office of Alleged Violation \_\_\_\_\_

For allegation(s) of noncompliance, please check the program or activity referred to in your complaint, if applicable:

- Adult Education
- Career/Technical Education
- Special Education
- Consolidated Categorical Aid
- Child Care & Development
- Pupil Fees for Educational Activities
- Migrant Education
- Child Nutrition
- Local Control and Acct Plan

For complaints of discrimination, harassment, intimidation, or bullying, please check the protected class(es) (actual or perceived) upon which the alleged conduct was based, listed below:

- Actual or Perceived Sex
- Gender Identity
- Ethnic Group Identification
- Nationality
- Color
- Sexual Orientation
- Gender Expression
- Race or Ethnicity
- National Origin
- Mental or Physical Disability
- Gender
- Ancestry
- Religion
- Age

**For complaints of bullying that are not based on the above listed protected classes or characteristics, and other complaints not listed on this form, please contact the Title IX/Bully Complaint Manager or School Principal.**

1. Please give the facts about your complaint. Provide details such as the names of those involved, dates, whether witnesses were present, etc., that may be helpful to the complaint investigator.

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2. Have you attempted to discuss your complaint with any STEM Preparatory Schools personnel? If so, with whom and what was the result?

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3. Please provide copies of any written documents that may be relevant or supportive of your complaint.

I have attached supporting documents.                      Yes \_\_\_                      No \_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Mail or fax your complaint/documents to:

Eric Barlow, Chief Operations Officer  
STEM Preparatory Schools, Inc.  
3200 W. Adams Blvd.  
Los Angeles, California 90018  
(323) 795-0695  
Fax (323) 795-0696